



# I would like to open a giving account to support: Institut Biblique de Bruxelles

Prefer to do this online? Go to [www.give.net/20278929](http://www.give.net/20278929)

To open a church, charity or corporate Giving Account, please contact Stewardship for the appropriate form.

Your privacy is very important to us. For more information about how we handle and protect the information you provide us, visit [stewardship.org.uk/privacy](http://stewardship.org.uk/privacy).

## A. Your Contact Details Please complete in BLOCK CAPITALS, using BLACK INK.

Title:	Surname:*								
Forename(s):*	Date of birth:*	D	D	M	M	Y	Y	Y	Y
Home address:*									
Postcode:*	Date moved to this address:*	M	M	Y	Y	Y	Y		
Email:	Telephone:								
<input type="checkbox"/> Stewardship will communicate with you by email unless specified. To receive communications by post, please tick here.									
Do you already have an account with Stewardship?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If YES, what is your account number?						
<input type="checkbox"/> Please tick if you are a close relative of this recipient.									
<small>*Denotes mandatory fields. This information may be shared with an external agency to carry out or perform a basic identification check in the interests of protecting charitable funds.</small>									

## B. Details of My Support

### 1. Regular giving

Please make the following monthly donations out of my giving account (Please complete the Direct Debit Instruction provided):

Recipient Details (Name, Address, Charity Number etc.)	Amount	Send Gift Aid <sup>1</sup>	Start Month <sup>2</sup>	Anonymous? <sup>3</sup>
1. Institut Biblique de Bruxelles	£	<input type="checkbox"/> Yes <input type="checkbox"/> No	D D M M Y Y	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	£	<input type="checkbox"/> Yes <input type="checkbox"/> No	D D M M Y Y	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	£	<input type="checkbox"/> Yes <input type="checkbox"/> No	D D M M Y Y	<input type="checkbox"/> Yes <input type="checkbox"/> No

In addition to the above, I would like to add the following monthly amount to build a balance in my giving account to donate later:	£
<b>Total of monthly giving to be transferred from my bank account:</b>	<b>£</b>

### 2. One-off giving

I would like to make a one-off gift for the support of:

Recipient Details (Name, Address, Charity Number etc.)	Amount	Send Gift Aid <sup>1</sup>	Payment Method	Anonymous? <sup>3</sup>
1. Institut Biblique de Bruxelles	£	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Direct Debit <input type="checkbox"/> Cheque <sup>4</sup>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<sup>1</sup> If you are a UK tax payer, requesting that we send the Gift Aid amount will increase the value of the donation to your requested recipient by 25% (minus Stewardship's deduction). If you do not tick this box but complete the Gift Aid declaration in section D, the Gift Aid we reclaim on your behalf will be added to your Stewardship giving account balance (minus Stewardship's deduction).

<sup>2</sup> Please contact us if you would like to set up your regular giving at an alternative frequency to monthly.

<sup>3</sup> If you choose to make this donation anonymously we will not pass on your contact details (name, address and email) to the recipient that you support. If you choose to share your contact details we will make this information securely available to your recipient. Please note, this may include sharing your data outside of the EU if you choose to support a recipient located outside of the EU.

<sup>4</sup> Please make cheques (minimum £30.00) payable to 'Stewardship'.

## C. My Gift Aid Declaration

*giftaid it*

In order to Gift Aid your donation, please tick the box below to boost your giving by 25 pence for every £1 you give.

I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Stewardship (full name Stewardship Services (UKET) Limited). I am a UK tax payer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

For your gift to be eligible for Gift Aid, please provide your home address in SECTION A of this form. Please do not provide a business or care/of address.

## D. Your Consent to Hear From Us

We'd love to keep in contact with you by email with all the latest news, free resources and advice from Stewardship. We'll never sell your personal information and will always treat it with the utmost care. You can change your consent preferences or unsubscribe at any time.

Yes please:

I'd like to receive **all** the latest news, service updates and free resources.

I'd like to receive the latest news, service updates and free resources **specifically relating to generosity and giving**.

## E. Terms of Use

1. Stewardship runs a Donor Advised Fund, which is a type of charitable giving vehicle which makes it tax-effective and easy to give. As such, all funds Gifted by you into a Stewardship Giving Account are Stewardship's and become part of our charitable funds. You will have online access to your Giving Account and from there you can make requests to make Donations to Recipients. Funds that have been Gifted to Stewardship are irrevocable, outright Gifts from you to us and cannot be returned to you.
2. All Donations paid from your Giving Account to Recipients are made at the discretion of Stewardship's trustees. Stewardship reserves the right to not make a Grant to a particular Recipient. These situations are rare but as a Christian charity an example would be that we cannot give to a charity advancing another faith.
3. As Stewardship is a registered charity, neither a Giver nor any of their Close Relatives can derive any benefit from any Gifts or any income deriving from the Gifts that have been received by Stewardship.
4. Stewardship will be able to deduct from your Giving Account all costs and expenses that it incurs in connection with the operation and administration of your Giving Account. Information in relation to these costs can be found at [stewardship.org.uk/fees](http://stewardship.org.uk/fees) and may be subject to change.
5. Stewardship may (at its discretion) invest any amounts Gifted into a Giving Account and awaiting distribution. Any resulting investment income (by way of capital growth or investment returns) shall belong to Stewardship and form part of its general charitable funds. For Gold Giving Accounts, Givers have the option of requesting that all or part of their balance in their Giving Account is invested in certain investment options. Any resulting investment income will belong to Stewardship and form part of its charitable funds, a portion of which will be credited to your Giving Account as per our current rates, which may be subject to change.
6. If you are eligible, to enable us to reclaim tax on your charitable giving, you will need to complete a Stewardship Gift Aid declaration. The tax reclaimed will then be added to your account.
7. To see full details of our Terms of Use, including definitions of terms used above, please refer to [www.stewardship.org.uk/terms](http://www.stewardship.org.uk/terms)

## F. Confirmation

I confirm that I have read, understood and agree to the Terms of Use listed on this form. I also confirm that the details I have provided on this form are correct to the best of my knowledge.

Signature:

Date:

To return by post, simply write: 'Freepost STEWARDSHIP' on the envelope. You don't need to include a stamp or any other address details.

For further information or assistance, please contact our Giving Services Team on 020 8502 8560 or email [giving@stewardship.org.uk](mailto:giving@stewardship.org.uk)

Ref 20278929